


## EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

<b>Name of 'proposal' and how has it been implemented</b> (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	<b>Bethnal Green Gardens Shelter and Museum Gardens Toilet block</b>
<b>Directorate / Service</b>	<b>CLC, Arts, Parks and Events</b>
<b>Lead Officer</b>	<b>Steve Murray, Head of Arts, Parks and Events</b>
<b>Signed Off By (inc date)</b>	<b>Shazia Hussain, Service Head, Culture, Leisure and Learning</b>
<b>Summary – to be completed at the end of completing the QA (using Appendix A)</b> (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<p><b>Proceed with implementation</b></p>  <p>As a result of performing the QA checklist, this proposal does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.</p> <p>The service will continue engaging stakeholders to discuss the use of the site throughout the process.</p>

<b>Stage</b>	<b>Checklist Area / Question</b>	<b>Yes / No / Unsure</b>	<b>Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)</b>
<b>1</b>	<b>Overview of Proposal</b>		
a	Are the outcomes of the proposals clear?	Yes	This report asks MAB to consider the proposal to tender out:

			<p>1) a lease for the operation of a catering concession at the shelter in Bethnal Green Gardens</p> <p>2) a lease for a café concession at Museum Gardens toilet block.</p> <p>Both the shelter and the toilet block have been in poor condition.</p> <p>The leases will be granted on the bases that 100% of this investment is undertaken by lessees. It is estimated that the capital investment in the shelter will be approximately £180,000 and the one in the toilet block £250,000. Since the length of the leases needs to be long enough to justify the capital investment, 15 year leases are proposed for both projects. Both would bring annual rental income to the Council depending on the negotiation with bidders.</p>
b	<p>Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?</p>	Yes	<p>If approved, both facilities, which have been in poor condition, will be refurbished by successful tenders. The refurbished facilities will be attended by the service providers. They will contribute to improve the local environment and benefit all visitors and residents through attracting more visitors and protecting the area from anti-social behaviour, which is currently witnessed around the facilities. The contracts will also require the operators to ensure that the service is open to all.</p> <p>All, including wheelchair users and parents with babies and buggies, will have benefit from these facilities and accessible toilets with baby changing stations. Both projects proposals are fully compliant with DDA requirements (re the toilet block, the ground floor only), including the routes to these facilities.</p> <p>The service has engaged residents to develop this proposal.</p>

			It will continue engaging stakeholders on the development of these sites to ensure equalities.
<b>2</b>	<b>Monitoring / Collecting Evidence / Data and Consultation</b>		
<b>a</b>	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	The service has engaged a resident group to discuss the improvement of the Museum Gardens toilet block. In February 2013, the Council and the group agreed that the Council would explore a possibility of letting the facility commercially. If Cabinet agree with this proposal, the service will continue engaging and consulting residents to identify the projects' impact.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	As above, the service has engaged residents to develop this proposal. Both project proposals are fully compliant with DDA requirements (re the toilet block, the ground floor only).
<b>b</b>	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	See above. The service has engaged residents to develop this proposal. Also, the following stakeholders are consulted through the design process:  <u>Museum Gardens toilet</u> <ul style="list-style-type: none"> <li>• the Council Parks service</li> <li>• Results of previous consultation carried out by the Council services including Transport and Highways, Community Safety and Operations (concerning CCTV in particular) and Conservation and Planning</li> <li>• Results of previous consultation with local area groups including 'Friends of Bethnal Green'.</li> </ul> <u>Bethnal Green Gardens shelter</u> <ul style="list-style-type: none"> <li>• The Council Parks service</li> <li>• Transport and Highways will be notified of the construction works date.</li> </ul>
<b>c</b>	Is there clear evidence of consultation with	Yes	As above, the service has engaged residents to develop this

	stakeholders and users from groups affected by the proposal?		<p>proposal. Also, the following stakeholders are consulted through the design process:</p> <p><u>Museum Gardens toilet</u></p> <ul style="list-style-type: none"> <li>• the Council Parks service</li> <li>• Results of previous consultation carried out by the Council services including Transport and Highways, Community Safety and Operations (concerning CCTV in particular) and Conservation and Planning</li> <li>• Results of previous consultation with local area groups including 'Friends of Bethnal Green'.</li> </ul> <p><u>Bethnal Green Gardens shelter</u></p> <ul style="list-style-type: none"> <li>• The Council Parks service</li> <li>• Transport and Highways will be notified of the construction works date.</li> </ul> <p>If Cabinet agree with this proposal, the service will continue engaging and consulting stakeholders.</p>
<b>3</b>	<b>Assessing Impact and Analysis</b>		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	If the projects take place, all users, including wheelchair users and parents with small children, will benefit from the facilities. Further consultation on the projects will inform the service about the impact of the facilities.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	Further consultation on the projects will inform the service about the impact of the facilities.
<b>4</b>	<b>Mitigation and Improvement Action Plan</b>		
a	Is there an agreed action plan?	Yes	An action plan will be included in tender process.
b	Have alternative options been explored	Yes	Alternative options were considered as outlined in the report.

<b>5</b>	<b>Quality Assurance and Monitoring</b>		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The service will monitor the service provision by contractors.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	The service will monitor the service provision by contractors.
<b>6</b>	<b>Reporting Outcomes and Action Plan</b>		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	